



2019 Vendor Application

Food Truck & Artisan Market

Be a part of the most anticipated summer concert series in Albuquerque!

The City of Albuquerque's Summerfests are large-scale, free, family-friendly community gatherings throughout the summer. Located around the city and with fun activities for all ages, this is surely the event series you want to vend at and attend.

Event Dates & Locations

Heights Summerfest—June 8, 5-10 p.m.—North Domingo Baca Park
Route 66 Summerfest—July 20, 5-10 p.m.—Historic Nob Hill
Downtown Summerfest—August 3, 5-10 p.m.—Civic Plaza
Westside Summerfest—August 17, 5-10 p.m.—Cottonwood Mall

Food Trucks

- Seeking the finest local, creative cuisine. Homemade preferred.
- The fee to participate as a food truck is \$100.
- Power is provided.

Artisan Market Vendors

- Locally handcrafted items only.
- The fee to participate as a market vendor is \$50.
- Fee includes a 10' x 10' canopy, with 10' of frontage, one 6' table, and two chairs.
- Power is available for an additional \$25 fee.





General Information

Application Deadlines:

- ~~Heights Summerfest—Deadline: Friday, April 26, 2019 by 5 p.m.—10k+ attendees—~~
- Route 66 Summerfest—Deadline: Friday, June 7, 2019 by 5 p.m.—30k+ attendees
- Downtown Summerfest—Deadline: Friday, June 21, 2019 by 5 p.m.—10k+ attendees
- Westside Summerfest—Deadline: Friday, July 12, 2019 by 5 p.m.—10k+ attendees

Application:

- Incomplete applications will not be considered.
- All current documents and photos must be included with the application.
- Do not pay the fee until you have received a confirmation email stating you have been accepted as a vendor.
- You will be notified of your application status following the event's application deadline.

Return Documents:

Mail to: Cultural Services Department
Special Events
PO Box 1293
Albuquerque, NM 87103

Email to: eventvendors@cabq.gov
Questions: 505.768.3556

STAY SOCIAL!



@abqspecialevents



@abqevents



@ABQ_Events



CultureABQ.com

#CABQ #ABQSummerfest

Submittal of application does not guarantee participation events. The City of Albuquerque reserves the right to select vendors it deems appropriate for any given event. Priority is given first to local artisans and craftsmen. Corporate and non-artisan participation is limited to paid sponsorships. Factors involved in the decision include, but are not limited to: quality of product, quality of presentation, uniqueness, clarity of application, past performance and presentation at City sponsored events.





Food Truck Application

2019 Summerfest Season

Thank you for your interest in the Summerfest event series!

Please print clearly and fill out completely.

Business Name: _____

Contact Name: _____ Contact Number: _____

Email Address: _____

Please check your type of vending unit:

Truck _____ Trailer _____ Type of power requirements _____

Description of items being sold: _____

Requests/Comments: _____

Any special requests must be made on this application.

Check the boxes of the events in which you are interested.

- | | |
|--|--|
| <input type="checkbox"/> Heights Summerfest | <input type="checkbox"/> Downtown Summerfest |
| <input type="checkbox"/> Route 66 Summerfest | <input type="checkbox"/> Westside Summerfest |

The following documents must be submitted with this application to be considered for any event:

- Current Albuquerque Business Registration
- Current Albuquerque Fire Inspection Certificate
- Current Food Permit/Health Inspection Certificate
- Photos of truck or trailer
- Footprint of vending space (including dimensions, serving/shade tents, smokers, trailers, tables, etc.)
- Menu

THE FEE TO PARTICIPATE IS \$100

Do not pay the fee until you have received a confirmation email stating you have been accepted as a vendor.

You will be notified of your application status following the event's application deadline.





Artisan Market Vendor Application

2019 Summerfest Season

Thank you for your interest in the Summerfest event series!

Please print clearly and fill out completely.

Business Name: _____
Contact Name: _____ Contact Number: _____
Email Address: _____
Description of items being sold: _____
Requests/Comments: _____

Any special requests must be made on this application.

Check the boxes of events in which you are interested.

- | | |
|--|--|
| <input type="checkbox"/> Heights Summerfest | <input type="checkbox"/> Downtown Summerfest |
| <input type="checkbox"/> Route 66 Summerfest | <input type="checkbox"/> Westside Summerfest |

The following documents must be submitted with this application to be considered for any event:

- Current Albuquerque Business Registration
- Photos of items being sold and display

THE FEE TO PARTICIPATE IS \$50

Do not pay the fee until you have received a confirmation email stating you have been accepted as a vendor.

You will be notified of your application status following the event's application deadline.

